

Castelo Branco Polytechnic University

Notice

Call for applications for assistant professor

1. notice is hereby given that, by my order of 26 July 2024, the opening of a competitive examination was authorised, for a period of 30 working days from the date of publication of this notice in the Official Gazette, with a view to filling two posts on the staff map of the Polytechnic Institute of Castelo Branco (IPCB) in the career of teaching staff in polytechnic higher education, in the category of assistant professor, in the area of Design - subject area of Fashion Design.

2 Applicable legislation

- a) Statute of the Career of Polytechnic Higher Education Teaching Staff (ECPDESP) approved by Decree-Law no. 185/81 of 1/07, in its current version;
- b) Recruitment and Hiring Regulations for the Career Teaching Staff of the Polytechnic Institute of Castelo Branco (published in the Official Gazette, 2nd series, of 15th March 2021);
- c) Title of Specialist, Decree Law no. 206/2009 of 31/08, in its current wording;
- d) Code of Administrative Procedure and other complementary legislation applicable to workers who exercise public functions.

3. Place of work: Castelo Branco Polytechnic University

4 Number of posts to be filled: 2.

5) Type of legal employment relationship: indefinite-term public service contract, with a five-year trial period.

6) Functional content: the adjunct professor is responsible for carrying out the duties set out in article 3(4) of the ECPDESP, and will receive the remuneration provided for in the remuneration system for polytechnic higher education teaching staff.

7 Admission requirements

Cumulative requirements for admission to the competition:

7.1 General requirements

7.1.1 The general admission requirements are those set out in article 17 b) c) d) e) of the General Labour Law in Public Functions, approved by Law no. 35/2014, of 20 June:

- a) Be 18 years of age;
- b) Not be disqualified from exercising public functions;
- c) Have the physical strength and mental profile indispensable for the performance of the duties;
- d) Have complied with compulsory vaccination laws.

7.2 Special requirements

7.2.1 You must hold a doctoral degree or the title of specialist (see point 2(c) of the notice) in the field for which the competition is open.

7.2.2 Candidates must be proficient in Portuguese (spoken and written) at a level that allows them to be assigned teaching duties, without any limitations in terms of communication in this language.

8) Validity of the competition: the competition is valid for the above-mentioned post and will end when it is filled or if there are no more or fewer candidates.

9. Form of application: Applications must be submitted on paper, addressed to the President of the IPCB, in Portuguese, and may be delivered in person or sent by registered letter with acknowledgement of receipt to: Instituto Politécnico de Castelo Branco, Av. Pedro Álvares Cabral,

nº 12, 6000-084, Castelo Branco, until the deadline for submitting applications, in which case the date of registration will be taken into account.

10 Applications sent by email will not be accepted.

10.1 The application for admission must include the following up-to-date information:

- a) Identification of the competition you are applying for, indicating the number of the notice and the date of publication in the Diário da República;
- b) Identity (full name), postal address, e-mail address and telephone number;
- c) Academic qualifications and/or professional/academic titles;
- d) Identification of the institution as well as the career and category held, if applicable;
- e) Declaration that you fulfil the general admission requirements referred to in point 7.1 of the notice.

11. Application for admission:

11.1 The application for admission to the competition must be accompanied by the following documents, duly identified:

- a) One copy of the curriculum vitae on paper and three copies in electronic format, non-editable PDF, organised in accordance with the assessment and ranking criteria and sub-criteria set out in the notice of competition;
- b) A copy of the five most relevant works mentioned in the curriculum vitae, including the Doctoral Thesis or the Work of a professional nature presented to obtain the title of Specialist, which must be submitted in electronic format;
- c) A digital portfolio in Fashion Design showing the most representative work carried out during the candidate's professional experience.
- d) A simple photocopy of the document proving that the candidate holds a doctorate or specialist qualification;
- e) Internationally recognised certification of proficiency in Portuguese at a level that allows teaching in that language, if the candidate is not of Portuguese nationality or from a country whose official language is Portuguese;
- f) Candidates with foreign qualifications must provide proof of the 'specific recognition' of the degree in accordance with article 20 of Decree-Law no. 66/2018, of 16 August, in its current wording. This formality must be completed by the application deadline.

11.2 The application must be accompanied by a list in PDF format, which cannot be edited, containing an exact list of all the documents submitted as an annex to the CV (name of each file).

11.3 The documents referred to in point 11.1 of the notice must be submitted on a duly identified electronic medium (USB stick), and the candidate must ensure that the files on the chosen medium are legible.

11.4 The documents referred to in the previous point must, as a rule, be in Portable document format (PDF), except in situations where the document to be submitted cannot be in the format indicated;

11.5 The file name must be succinct and may not contain any of the following characters: /, \, |, :, *, ?, ', (less than) and (greater than) or Portuguese characters such as "cedilla" or "tilde".

11.6 The file name must not exceed 20 characters.

11.7 Candidates who are currently working at the IPCB are exempt from submitting documents that already exist in their individual files, and this must be expressly stated in their applications.

11.8 The curriculum vitae must be presented and organised in accordance with the components and parameters being assessed in point 16 of this notice, failing which it will not be included in the assessment:

- Technical-scientific and professional performance;
- Teaching ability;
- Performance in other activities relevant to the Institution's mission.

11.9 The curriculum vitae must show the balance between technical-scientific and professional performance, teaching ability and other activities relevant to the Institution's mission, and its suitability for teaching in the subject area for which the competition is open.

12.Exclusion: Candidates who:

- a) Do not fulfil the requirements set out in point 7.2 of this notice;
- b) Do not present the documents required in point 11.1 of this notice;
- c) Submit documents after the deadline stipulated in this notice;
- d) Present a false document.

13) Failure to submit the documents mentioned in the curriculum vitae will result in the elements that should prove it not being considered.

14.Notification of candidates: candidates will be notified in accordance with the provisions of article 8 of the IPCB Recruitment and Hiring Regulations, preferably by email.

15 Selection methods: the selection method to be used is curricular assessment.

15.1 The following components must be weighted in the curricular assessment:

- a) Performance in the technical-scientific and professional component;
- b) Teaching ability;
- c) Performance in other activities relevant to the Institution's mission.

15.2 The selection board may decide to hold public hearings on equal terms for all candidates, under the terms of Article 23(4)(b) of the ECPDESP.

16.Selection criteria: the selection criteria for assessing the components referred to in the previous paragraph, their respective weighting and the parameters to be taken into consideration by the jury, are as follows:

A-Technical, scientific and professional performance - 60 per cent;

A1-Professional experience - Professional experience in the field of Fashion Design. Development, realisation and presentation of work in the field of Design in general, and in particular Fashion Design, fashion collections, exhibitions, fashion productions, fashion shows, editorials, photography, styling, among other related activities considered relevant.

A2-Assessment of the quality of the candidate's portfolio - aesthetic quality, organisation, diversity and quality of the work presented. The work carried out by the candidate must demonstrate the necessary capacity to develop autonomous design/investigational work within the scope of the competition's disciplinary area in its various aspects.

A3-Scientific and technical production, books, chapters in books, articles in scientific journals and in the proceedings of scientific meetings, as well as conferences, active participation in colloquia, congresses, seminars, conferences and other scientific forums. Review of scientific articles in the speciality and communications at congresses (quality and degree of internationalisation should be taken into account when assessing this parameter).

A4-Projects - coordination of and participation in international, national, public or private research and/or innovation projects, as well as non-funded projects (when assessing this parameter, the type of involvement of the researcher, coordinator or participant should be taken into account, as well as the degree to which the project is part of a national or international network, and whether it is part of a research structure).

A5-Participation in scientific research centres, commissions, organisations or networks of a scientific nature;

A6-Scientific guidance - projects at the end of 1st cycle courses, dissertations, projects and reports at the end of 2nd cycle courses and theses for 3rd cycle courses;

A7-Jury of master's, doctoral or specialist dissertations/projects/internship reports.

B - Teaching ability - 30 per cent;

B1-Teaching 1st, 2nd or 3rd cycle curricular units. Supervising internships, seminars, laboratory or field work (the number and diversity of curricular units taught should be taken into account when assessing these parameters);

B2-Authorship and co-authorship of curricular unit programmes in different study cycles, and respective scientific responsibility;

B3-Other teaching activities - participation as a trainer in training initiatives in the scientific area of the competition, other relevant activities related to teaching;

B4-Coordination of courses or study programmes.

C - Other relevant activities - 10%.

C1-Provision of services in the area of Design, in the context of consultancy, organisation of events, intervention, multidisciplinary projects with society, institutions and companies, in the creative area;

C2-Prizes, honours, participation in competitions in the field of fashion design;

C3-Participation in statutory, middle management and pedagogical bodies in higher education (considering the time and diversity of the positions);

C4-Participation in selection and selection boards (e.g. master's programmes, special competitions, competitions for people over 23, among others), taking into account the type of involvement of the candidate (chair or member).

17-Final classification

17.1 The final classification (FC), on a scale of 0 to 100 points, results from the following formula:

$$FC = (A*0.6+ B*0.3+ C*0.1).$$

CF = (A + B + C) where:

A = Classification of technical-scientific and professional performance;

B = Rating of teaching ability;

C = Rating of other relevant activities.

When there is a public hearing, the final classification will be expressed in the same way, from 0 to 100 values, rounded to the nearest thousandth, which results from the application of the following formula:

$$FC = (CA \times 0.9) + (PH \times 0.1)$$

FC = Final Classification

CA = Curriculum Assessment

PH = Public Hearing

17.2. All results will be presented to one decimal place.

17.3 Candidates who obtain a final mark of less than 50 points will be considered unsuccessful and candidates who obtain a final mark of 50 points or more will be considered successful on absolute merit.

18 Minutes: the minutes of the selection board will be made available to candidates on request.

19 Documentation submitted by candidates will be destroyed if it is not returned within one year of the end of the competition.

20. False declarations will be penalised in accordance with the law.

21 Composition of the selection board: The selection board is made up of the following members:

Chairman:

João Vasco Matos Neves, Coordinating Professor at the School of Applied Arts of the Castelo Branco Polytechnic Institute.

Members:

Fernando José Carneiro Moreira da Silva, Retired Full Professor at the Faculty of Architecture of the University of Lisbon;

Rita Assoreira Almendra, Full Professor at the Faculty of Architecture of the University of Lisbon;

Rui Alberto Lopes Miguel, Associate Professor at the University of Beira Interior;

Fernando Manuel Raposo, Coordinating Professor at the School of Applied Arts of the Castelo Branco Polytechnic Institute;

Daniel Raposo Martins, Coordinating Professor at the School of Applied Arts of the Castelo Branco Polytechnic Institute;

Alternate Members:

Carlos Alberto Miranda Duarte, Full Professor at IADE European University.

21.1 In the event of absence or impediment, the chairman of the selection board will be replaced by the first member in the order listed in the notice.

22 In fulfilment of the provisions of article 9 h) of the Constitution, the IPCB actively promotes a policy of equal opportunities for men and women in access to employment and professional progression, seeking to avoid any form of discrimination.

22.1 In this sense, the term 'candidate', among others that refer to citizens applying for the tender procedure, is not used in this Notice to refer to their gender.

23 Data protection: the personal data collected and processed in fulfilment of what is stated in the notice is intended exclusively for the purposes of the competition, and the lawfulness of its processing falls within the provisions of article 6, no. 1, b) and c) of the General Data Protection Regulation (GDPR) and is limited to what is necessary in relation to the purpose for which it is collected.

When submitting an application, the candidate must provide the data strictly necessary for this purpose, in accordance with the requirements of this notice, and must conceal any personal data that may exist in the documentation submitted, specifically in the CV, failing which this data may be freely accessed by any of the other candidates, within the scope of the right to consult the competition file.

24. This competition will also be publicised in the BEP (Bolsa de Emprego Público), on the website of the Fundação para a Ciência e a Tecnologia I. P., in Portuguese and English. P., in Portuguese

and English, and on the IPCB website, in Portuguese and English, under the terms of article 29-B of the ECPDESP.

14-02-2025 The President, Prof. Dr António Augusto Cabral Marques Fernandes