

Castelo Branco Polytechnic Institute

Announcement of open call for applications for adjunct professor position

1. It is hereby made public that, by my order of 26 July 2024, a call for applications was authorised for a period of 30 working days, from the date of publication of this notice in the Diário da República, with a view to filling two positions on the staff of the Polytechnic Institute of Castelo Branco (IPCB) in the career of polytechnic higher education teaching staff, in the category of assistant professor, in the area of Design - subject area of Fashion Design.
2. Applicable legislation
 - a) Statute of the Career of Teaching Staff in Polytechnic Higher Education (ECPDESP) approved by Decree-Law No. 185/81 of 1 July, in its current version;
 - b) Regulations for the Recruitment and Hiring of Teaching Staff at the Polytechnic Institute of Castelo Branco (published in D. R., 2nd series, of 15 March 2021);
 - c) Specialist Title, Decree-Law No. 206/2009 of 31/08, in its current wording;
 - d) Code of Administrative Procedure and other complementary legislation applicable to workers performing public functions.
3. Workplace: Castelo Branco Polytechnic Institute.
4. Number of positions to be filled: 2.
5. Type of employment relationship: permanent civil service contract, with a probationary period of five years.
6. Job description: the assistant professor is responsible for performing the duties set out in Article 3(4) of the ECPDESP (Portuguese Public Service Employment Contract) and is entitled to the remuneration provided for in the remuneration system for polytechnic higher education teaching staff.
7. Admission requirements

Cumulative requirements for admission to the competition:

 - 7-1 General requirements
 - 7.1.2. The general admission requirements are those set out in paragraphs b), c), d) and e) of Article 17 of the General Law on Public Service Employment, approved by Law No. 35/2014 of 20 June:
 - 11.1 Be at least 18 years of age;
 - 11.2 Not be disqualified from public service;
 - 11.3 Be physically fit and have the mental profile necessary to perform the duties;
 - 11.4 Have complied with compulsory vaccination laws.

7.2 Special Requirements

7.2.1 Hold a PhD or specialist title (see point 2(c) of the Notice) in the area for which the competition is open.

7.2.2 Candidates must have a command of the Portuguese language (spoken and written) at a level that allows them to teach without any communication limitations in this language.

8. Validity of the competition: the competition is valid for the position referred to, expiring upon its occupation or due to the absence or insufficiency of candidates.

9. How to apply: applications must be made in writing, addressed to the President of the IPCB, in Portuguese, and may be delivered in person or sent by post, by registered letter with acknowledgement of receipt, to: Instituto Politécnico de Castelo Branco, Av. Pedro Álvares Cabral, nº 12, 6000-084, Castelo Branco, by the deadline set for the submission of applications, in which case the date of registration will be taken into account.

9.1 Applications sent by e-mail will not be accepted

10. The application form must include the following updated information:

- a) Identification of the competition for which you are applying, indicating the number of the notice and the date of publication in the Diário da República (Official Gazette);
- b) Identification (full name), postal address, email address and telephone number;
- c) Academic qualifications and/or professional/academic titles;
- d) Identification of the institution and the career and category to which you belong, if applicable;
- e) Declaration that you meet the general admission requirements referred to in point 7.1 of the notice.

11. Instructions for the application for admission:

11.5 The application for admission to the competition must be accompanied by the following documents, duly identified:

- a) One copy of the curriculum vitae in paper format and three in electronic format, in a non-editable PDF file, organised in accordance with the evaluation and ranking criteria and sub-criteria set out in the notice;

- b) One copy of the five most relevant works mentioned in the curriculum vitae, which must be submitted in electronic format;
- c) A digital portfolio in Fashion Design showing the most representative works produced throughout the candidate's professional experience.
- d) A simple photocopy of the document proving the holder's doctoral degree or specialist title.
- e) Internationally recognised certification of proficiency in the Portuguese language at a level that allows teaching in that language, if the candidate is not a Portuguese national or from a country whose official language is Portuguese.
- f) Candidates with foreign qualifications must prove the 'specific recognition' of their degree in accordance with the provisions of Article 20 of Decree-Law No. 66/2018, of 16/08, in its current wording. This formality must be completed by the application deadline.

11.2 The application must be accompanied by a non-editable PDF list containing the exact names of all documents submitted as attachments to the CV (name of each file).

11.3 The documents referred to in point 11.1 of the notice must be submitted in electronic format (USB stick), duly identified, and the candidate must ensure that the files contained in the chosen medium are legible.

11.4 The documents referred to in the previous point must, as a rule, be in Portable Document Format (PDF), except in situations where the document to be submitted cannot be in the indicated format.

11.5 File names must be concise and may not contain any of the following characters: /, \, |, :, *, ?, ", (less than) and (greater than), nor Portuguese characters with a "cedilla" or "tilde".

11.6 File names must not exceed 20 characters.

11.7 Candidates who are currently employed by the IPCB are exempt from submitting documents that already exist in their individual files, and this fact must be expressly stated in their applications.

11.8 Curriculum vitae must be submitted and organised in accordance with the components and parameters for evaluation set out in point 16 of this notice, otherwise they will not be included in the evaluation.

- Technical, scientific and professional performance;

- Teaching ability;
- Performance in other activities relevant to the institution's mission.

11.9 The curriculum vitae should highlight the balance between technical-scientific and professional performance, teaching ability and other activities relevant to the institution's mission, and suitability for teaching in the subject area for which the competition is open.

12 Exclusion: Candidates who:

- a) Do not meet the requirements set forth in section 7.2 of this notice;
- b) Do not submit the documents required in section 11.1 of this notice;
- c) Submit the documents after the deadline stipulated in this notice;
- d) Submit false documents.

13 Failure to submit the documents referred to in the curriculum vitae will result in the elements they are intended to prove not being assessed.

14 Notification of candidates: candidates will be notified in accordance with the provisions of Article 8 of the IPCB Teaching Staff Recruitment and Hiring Regulations, preferably by email.

15 Selection methods: the selection method to be used is curriculum assessment.

15.1 The following components must be considered in the curriculum assessment:

- a) Performance in technical-scientific and professional areas;
- b) Teaching ability;
- c) Performance in other activities relevant to the institution's mission.

15.2 The jury may decide to hold public hearings, under equal conditions for all candidates, in accordance with Article 23(4)(b) of the ECPDESP.

16 Ranking criteria: the ranking criteria for assessing the components referred to in the previous paragraph, their respective weighting and the parameters to be taken into account by the jury are as follows

A - Technical, scientific and professional performance– 60%;

A1 - Professional experience - Professional experience in the field of Fashion Design. Development, execution and presentation of work in the field of Design in general, and in particular in Fashion Design, fashion collections, exhibitions, fashion productions, fashion shows, editorials, photography, styling, among other related activities considered relevant.

A2 - Assessment of the quality of the candidate's portfolio - aesthetic quality, organisation, diversity and quality of the work presented. The work carried out by the

candidate must demonstrate the necessary ability to develop autonomous project/research work within the disciplinary area of the competition in its various aspects.

A3 - Scientific and technical production, books, chapters in books, articles in scientific journals and in proceedings of scientific meetings, as well as conferences, active participation in colloquiums, congresses, seminars, workshops and other scientific forums. Review of scientific articles in the field and communications at congresses (in assessing this parameter, both quality and degree of internationalisation should be taken into account).

A4 - Projects - coordination and participation in international, national, public or private research and/or innovation projects, as well as non-funded projects (in assessing this parameter, consideration should be given to the type of involvement of the researcher, coordinator or participant, the degree of integration of the project, national or international network, and integration into the research structure).

A5 - Participation in scientific research centres, committees, organisations or networks of a scientific nature;

A6 - Scientific guidance - final projects for 1st cycle courses, dissertations, final projects and reports for 2nd cycle courses and theses for 3rd cycle courses;

A7 - Jury for dissertations/projects/internship reports for master's, doctoral or specialist courses

B - Teaching ability – 30%;

B1 - Teaching of 1st, 2nd or 3rd cycle courses. Supervision of internships, seminars, laboratory or field work (the number and diversity of courses taught should be taken into account when assessing these parameters);

B2 - Authorship and co-authorship of course programmes, within different study cycles, and respective scientific responsibility;

B3 - Other teaching activities - participation as a trainer in training initiatives in the scientific area of the competition, other relevant activities related to teaching;

B4 - Coordination of courses or study programmes.

C - Other relevant activities – 10%.

C1 - Provision of services in the field of design, in the context of consulting, event organisation, intervention, multidisciplinary projects with society, institutions and companies in the creative field;

C2 - Awards, distinctions, participation in competitions in the field of fashion design;

C3 - Participation in statutory, middle management and teaching bodies in higher education (considering the time and diversity of positions);

C4 - Participation in selection and ranking juries (e.g. master's degrees, special competitions, competitions for people over 23 years of age, among others), considering the type of involvement of the candidate (chair or member).

17 Final Classification

17.1 A final classification (FC), on a scale of 0 to 100 points, is a result of the following formula:

$$FC = (A*0,6+ B*0,3+ C*0,1).$$

$$FC = (A + B + C) \text{ where:}$$

A = Classification of technical-scientific and professional performance;

B = Classification of teaching ability;

C = Classification of other relevant activities.

When a public hearing is held, the final classification will also be expressed on a scale of 0 to 100, rounded to three decimal places, which results from the application of the following formula

$$FC = (AC \times 0,9) + (AP \times 0,1)$$

FC = Final Classification

AC = Curriculum Assessment

AP = Public Hearing

17.2 All results shall be presented to one decimal place.

17.3 Candidates who obtain a final score of less than 50 points shall be considered unsuccessful, and candidates who obtain a final score of 50 points or more shall be considered successful on absolute merit.

18 Minutes: the minutes of the selection panel shall be made available to candidates upon request.

19 The documentation submitted by candidates shall be destroyed if its return is not requested within a maximum period of one year after the end of the competition.

20 False statements shall be punished in accordance with the law.

21 Composition of the jury: The jury shall be composed of the following members:

Effective members

Fernando José Carneiro Moreira da Silva, Retired Full Professor, Faculty of Architecture, University of Lisbon;

Rita Assoreira Almendra, Full Professor, Faculty of Architecture, University of Lisbon;

Rui Alberto Lopes Miguel, Associate Professor, University of Beira Interior; ;

Fernando Manuel Raposo, Coordinating Professor, Castelo Branco Polytechnic Institute;

Daniel Raposo Martins, Coordinating Professor, Castelo Branco Polytechnic Institute;

Alternate Members:

Carlos Alberto Miranda Duarte, Full Professor, IADE European University.

21.1 The Chair of the jury shall be replaced by the first member in the order in which they appear in the notice, in the event of their absence or impediment.

22 In compliance with Article 9(h) of the Constitution, the IPCB actively promotes a policy of equal opportunities between men and women in access to employment and career progression, taking steps to prevent any form of discrimination.

22.1 In this regard, the term 'candidate', among others, referring to citizens applying for the competitive selection process, is not used in this Notice to refer to their gender.

23 Data protection: personal data collected and processed in accordance with the provisions of the notice are intended exclusively for the purposes of the competition, and the lawfulness of their processing falls within the provisions of Article 6(1)(b) and (c) of the General Data Protection Regulation (GDPR) and is limited to what is necessary in relation to the purpose for which they are collected.

When submitting their application, candidates must provide only the information strictly necessary for this purpose, as required in this notice, and must conceal any personal data that may be included in the documentation submitted, namely in their CV, otherwise this data may be freely accessed by any of the other candidates, within the scope of their right to consult the competition file.

24 This competition will also be advertised in Portuguese and English on the BEP (Public Employment Exchange) and on the IPCB website, in accordance with Article 29-B of the ECPDESP.

25-07-2024 The President, António Augusto Cabral Marques Fernandes