

Instituto Politécnico de Castelo Branco
Public Notice

Opening of a competition for an adjunct professor

1 It is hereby made public that, by my order of 26 May 2022, the opening of a documental competition was authorized, for a period of 30 working days, from the date of publication of this announcement in the Diário da República, with a view to filling a vacancy in the staff map of the Polytechnic Institute of Castelo Branco (IPCB) in the career of teaching staff of the higher education polytechnic, in the category of assistant professor, Scientific Area of Veterinary Sciences.

2 – Applicable legislation –

- a) *Estatuto da Carreira de Pessoal Docente do Ensino Superior Politécnico (ECPDESP)*, [career statutes for teaching staff in polytechnic higher education], approved by the Decree-law no. 185/81 of 1/07, in its current version;
- b) *Regulamento de Recrutamento e Contratação do Pessoal Docente de Carreira* of the Polytechnic Institute of Castelo Branco, (published in the D. R., 2nd series, no. 51 of 15 March 2021)
- c) General Labour Law in Public Functions, approved by Law No. 35/2014, of 20 June (as amended) and other complementary legislation applicable to workers in public functions.

3 – Workplace –Polytechnic Institute of Castelo Branco

4 – Number of positions to be filled – 1.

5 - Quality of the legal relationship of employment to be created – Public service contract for an indefinite period of time, with an experimental five-year period.

6 - Functional content of the category – The adjunct professor shall perform the duties established by no.4 of article 3 of Estatuto da Carreira de Pessoal Docente do Ensino Superior Politécnico.

7 – Remuneration position: Provided for in the remuneration system for teaching staff in higher education in the polytechnic system, DL no. 408/89 of 18/11, altered by DL no. 76/96 of 18/06, DL no. 373/99 of 18/09.

8 - Scope of the recruitment: The following are the cumulative requirements for admission to the competition:

8.1 General requirements

Possess the general requirements set out in subparagraph **b)** and **e)** of article 17 of Law relating to Public Service Employment:

- a) Be of 18 years of age;

- b) Not to be disqualified from performing public functions;
- c) They must be physically fit and have the mental profile required to carry out their functions;
- d) Have fulfilled the compulsory vaccination laws.

8.2 Special requirements

8.2.1 Holder of a doctorate degree or holder of a specialist title, in the area to that for which the competition is open

8.2.2 Applicants holding qualifications obtained abroad should provide proof of recognition, equivalence or registration of the doctoral degree, in accordance with the applicable legislation.

8.2.3 Candidates shall be proficient in Portuguese (spoken and written) to a level that allows for the award of teaching service, without any limitations in communicating in that language.

9 – Period of Validity of the competition

The competition is valid for the position referred to, expiring with the position being filled or due to the nonexistence or lack of candidates.

10 – Presentation of the candidature

10.1 – The candidatures should be formalised through an application on paper, addressed to the IPCB President, in Portuguese, hand delivered or posted, and using recorded delivery to: Instituto Politécnico de Castelo Branco, Av. Pedro Álvares Cabral, nº 12,6000-084, Castelo Branco , until the deadline fixed for the presentation of candidatures, bearing in mind, in this case, that the date is that of the recorded delivery.

10.2 – Candidatures sent via electronic mail will not be accepted.

10.3 - Application for admission

The application must include the following up-to-date elements:

- a) The indication of the competition with the number of the public notice and date of publication in the *Diário da República*;
- b) Identification of the candidate (full name, date of birth, gender, nationality, identity card ID number, tax number, address, post code, electronic e-mail address and a telephone number);
- c) Form of contact - address, postal code, email address and telephone contact;
- d) Identification of the Institution, as well as the career and category, held, should this be the case;
- e) Degree and academic qualification.
- f) A declaration certifying that the candidate complies with the general requirements set out in subparagraph a) of no. 7 of this public notice.

10.4 - Documents

The application must be accompanied by the following documents in electronic form (6 pen drives)::

- a) *curriculum vitae*
- b) Copies of each of the works mentioned in the *curriculum vitae*.
- c) Normal copies of the documents proving the title of Doctor, Specialist, Bachelor or Integrated Master.
- d) Evidence of recognition, equivalence or registration of the doctoral degree, if obtained abroad.
- e) Internationally recognized certification of Portuguese language proficiency to a level that allows for teaching in that language, if the candidate is not of Portuguese nationality or from a country whose official language is Portuguese.

10.5– Candidates who are exercising functions at the IPCB are dispensed from presenting documents that are already included in their individual personnel file, having this fact expressly mentioned in the application.

10.6 – Not presenting the documents required under the terms of this public notice or the presentation of these after the stipulated deadline imposes an exclusion from the competition.

10.7 – Not presenting the documents referred to in the *curriculum* presented by the candidate, implies the non-appraisal of the elements that must be proven.

11 - Selection methods

11.1 - The selection method to be used is curricular assessment.

11.2 - In the curricular assessment, the following components must be weighted

- a) Technical-scientific and professional performance (TSPP);
- b) Pedagogic capacity (PC)
- c) Performance in other activities relevant to the mission of the Institution (RA).

11.3 - In the curricular assessment, the curriculum vitae should be organised in accordance with the structure presented in the previous point.

11.4 - The curriculum vitae shall highlight the balance between technical-scientific and professional performance, teaching ability and performance in other activities relevant to the mission of the Institution, and its suitability for teaching in the disciplinary area for which the competition is open.

12. Seriation criteria

The selection and seriation criteria, respective weighting and parameters to be considered by the jury, are the following:

A) Technical, Scientific and Professional Performance - 40% A) Technical, Scientific and Professional Performance

A1) Academic degrees and titles

A1.1 Integrated Master Degree in Veterinary Medicine or Pre-Bologna Degree in Veterinary Medicine

A1.2 Doctorate in Veterinary Science

A1.3 Specialist Title in Veterinary Science

A2) Professional Activity

A2.1 Specialist Title granted/recognised by a Professional Order or European Institution

A2.2 Veterinary Clinical Practice

A3) Publications

A3.1 Books

A3.2 Book Chapters

A3.3 Full articles in peer-reviewed journals

A3.4 Full articles in non-peer-reviewed journals

A3.5. Full papers in conference proceedings

A3.6. Scientific and technical communication (posters/communications/lectures)

A4) Coordination/development of scientific projects

A4.1 Coordinator of concluded national/internationally funded scientific projects

A4.2 Team member of national/international funded/completed scientific projects

A5) Participation on Academic Jury/ Other Juries

A5.1 Participation in Doctoral Jury

A5.2 Participation in Jury of Master's Degree

A5.3 Participation in Degree Jury

A5.4. Participation in Other Jury

A6) Organization and Collaboration in Scientific Events (relevant to the area of the competition)

A6.1 Participation in the organization committee of scientific events relevant to the field of the competition

A6.2 Participation in scientific events relevant to the competition area

A7) Recognition of Merit/Distinctions

A7.1 Awards of merit and distinctions obtained in the scientific/professional context

B) Pedagogical Capacity (PC) - 40%

B1) Effective Teaching Service Experience (Coordination and Pedagogical Practice)

B1.1 Taught curricular units

B1.2 Responsible for curricular units

B1.3 Co-worker in curricular units

B2) Guiding and arguing

B2.1. Doctoral supervision (completed)

B2.2. Master's degree assistantship (completed)

B2.3 Undergraduate work placement or graduation final work (completed)

B2.4 CTeSP work placement guidance (completed)

B2.5. Examination of doctoral dissertations

B2.6 Examinations of Master's Degree examinations

B2.7 Examinations of undergraduate work placement or graduation final work

B2.8. Examination of graduation or training coursework experience tests (CTeSP)

B3) Production of teaching material

B3.1 Publications of pedagogical texts - with ISBN

B3.2 Publications of pedagogical texts - without ISBN

B4) Other pedagogical activities relevant to the competition area

B4.1. Other pedagogic activities with relevance to the competition area

C) Other Relevant Activities for the Mission of the Institution (RA) - 20% - C4.2.

C1) Other Relevant Activities for the Institution's Mission

C1.1 Participation in management bodies in companies, associations or institutions

C1.2. consultancy activities in the area of the competition

C1.3 Participation in juries/dissemination activities

C1.4 Participation in commissions/working groups in higher education institutions

13. – Final Classifications

13.1 - The final classification of the criteria on a scale of 0 to 100 points is the result of the following formula

$$CF = (DTCP * 0,40 + CP * 0,40 + AR * 0,20)$$

FC = Final Classification

TSPPP = Technical, Scientific and Professional Performance Classification

PC= Teaching ability classification.

RA = Classification of other activities relevant to the mission of the institution.

13.2 - All results will be presented in one decimal place.

13.3 - Where candidates with a classification below 50 points are considered as not approved and as approved in absolute merit, those candidates who have obtained a final classification of 50 points or above.

14- Notification of candidates

The notification of candidates is processed in accordance with the provisions of Article 8 of the Regulations for Recruitment and Contracting of Teaching Staff of the IPCB.

15 - The minutes and other documentation

15.1- The minutes of the jury (and other documentation) are made available to the candidates whenever requested.

15.2 - The documents submitted by the candidates shall be returned upon request one year after the closing of the competition except if the competition has been contested in court.

15.3 - The documents submitted by the candidates shall be destroyed when their restitution is not requested.

16 – False statements will be penalised in accordance with the law.

17 – The Members of the jury

17.1 – The jury is made up of the following elements:

President: Nuno Filipe Alves Gaiola Castela, Coordinating Professor and Vice-President of the Polytechnic Institute of Castelo Branco.

Effective Members:

- Helena Maria Vala Correia, Coordinating Professor with Aggregation, Polytechnic Institute of Viseu;

- Alexandre Nuno Vaz Baptista de Vieira e Brito, Coordinating Professor with Aggregation, Polytechnic Institute of Viana do Castelo;

- Manuel Vicente de Freitas Martins, Coordinating Professor, Instituto Politécnico de Castelo Branco;

- Rute Isabel Duarte Guedes dos Santos, Coordinating Professor, Polytechnic Institute of Portalegre;

- Maria Antónia Pereira da Conceição, Coordinating Professor, Polytechnic Institute of Coimbra.

Substitute Members:

- Ana Cláudia Correia Coelho, Associate Professor with Aggregation, University of Trás-os-Montes e Alto Douro;

- Paula Alexandra Martins de Oliveira, Assistant Professor with Aggregation, University of Trás-os-Montes e Alto Douro;

17.2 - The President of the jury is replaced in his absence by the first member in the order in which it appears in the announcement.

18 - In compliance with paragraph h) of article 9 of the Constitution, the IPCB actively promotes a policy of equal opportunities between men and women in the access to employment and professional progress, scrupulously avoiding any form of discrimination.

19 - The present competition will also be advertised on the BEP (Bolsa de Emprego Público), on the Internet site of the Foundation for Science and Technology I. P., in Portuguese and English languages and on the IPCB's Internet site, in Portuguese and English languages, under the terms of article 29-B of ECPDESP.

22nd of November

The President, António Augusto Cabral Marques Fernandes